

National Taiwan University of Science and Technology (NTUST)
Department of Industrial Management Regulations for EMBA
Program

Approved during the 315th Department Affairs Meeting, April 15, 2010
Amended during the 337th Department Affairs Meeting, September 20, 2012
Amended during the 340th Department Affairs Meeting, December 20, 2012
Amended during the 341st Department Affairs Meeting, January 17, 2013
Amended during the 370th Department Affairs Meeting, October 20, 2016
Amended during the 375th Department Affairs Meeting, May 18, 2017

I. General Regulations:

- (1) It is expected that students will complete their program in one to four years. In accordance with university regulations, in-service master program students who are unable to complete the number of credits required for graduation within the duration or who have not completed writing their theses may apply for a maximum extension of two years.
- (2) Starting from 2013 Fall semester, minimum number of credits required for graduation is 45 units; submission of a master thesis as well as passing the oral defense are also required for graduation.
- (3) Courses for the EMBA program are divided into five categories:
 1. Required Courses:

Academic Research Ethics (0 credit) should be completed before the end of the first year. Graduate can apply the examination of degree only after they pass the course.
 2. Prerequisite Courses:

Economics (2 units), Accounting (2 units), Statistics (2 units); students who have taken these courses previously may apply for credit transfer. Those who haven't should take them, but these credits are not included in the minimum required 45 credits for graduation.
 3. Basic courses:

Production and Operations Management (3 units), Marketing Management (3 units), Organization and Management (3 units), Management and Information System (3 units), Financial Management (3 units), Case Analysis and Writing (3 units); students need to take at least 2 or more of the above six courses.
 4. Case discussion courses:

The course needs to be a case discussion elective course recognized by the

School of Management; students must at least take one or more courses.

5. Core Courses:

EMBA professional elective courses are as follows: Quality Management and Case Study, Service Experience and Management, Innovation and Business Process Re-engineering, Managerial Psychology and Human Factors Design, Total Quality Management, Lean Production and Management, Intelligent Electronic Business Management, Global Logistics Management and Headquarters Planning, and Project Management. The EMBA student must take and complete at least 5 of the above courses. The course codes must start with IM.

6. Elective courses:

All courses in the EMBA program in the School of Management can be regarded as elective courses. The student can also take the Regular Graduate courses as elective courses.

- (4) Overseas Business Studies and Overseas Business Management Practice: An EMBA student who takes Overseas Business Studies and Overseas Business Management Practice shall get a maximum credit of six units for the course.
- (5) EMBA students applying for transfer of credits may do so to a maximum of 12 units; for credits obtained from the graduate school of other universities, the maximum transferred credit allowed is 6 units. Transfer of academic credits should be done during the first semester of admission and is a one-time privilege. Approval shall be upon the discretion of the department's review committee; submission beyond the deadline will not be accepted. Guidelines for credit transfer are the same as those of the School of Management.
- (6) In accordance with Tai-Ke-Da-Jiao-Tzu No. 2905 announcement, transferring academic credits to reduce the amount of basic credit tuition fee is limited to the first semester of admission and is a one-time privilege. Submission beyond the deadline will not be accepted.

II. Selection of Thesis Adviser:

- (1) Thesis advisers will be responsible for the EMBA students' course selection, learning progress, and thesis plan implementation. The department's EMBA teacher-in-charge will be responsible for the above tasks prior to the selection.

- (2) EMBA students should choose a thesis adviser after admission before the end of the first two semester of admission (before the end of the first semester of admission from 2013 Spring, in accordance with the motion passed during the 337th Department Affairs Meeting); only full-time faculty members of the department may serve thesis advisers or a full-time (not of this department) and a part-time faculty member of the department may carry out joint advising. Advisers should sign the thesis adviser consent form and submit it to the department office.
- (3) Change of adviser:
 1. Should there be any need to change advisers after regular master degree students have selected their thesis advisers, they need to have the consent of both their original (or Chairman, from the 341st Department Affairs Meeting.) and new adviser and should report this to the department for review.
 2. If the thesis adviser considers stopping to advise a specific student, please register with the department office. The department shall then inform the student and ask him or her to look for a new adviser and register this again with the department office.

III. Oral Defense of Graduation Thesis:

- (1) Upon completion of the preliminary draft of the thesis and approval by the thesis adviser, EMBA students may request for proof of study and begin the process of applying for an oral defense.
- (2) After the degree examination committee passes the student on the oral defense, the department will report this and request the university to award the diploma for a master degree to the student. Students who do not obtain a passing score on the oral defense may apply for another oral defense once during the following semester.

IV. Others:

The regulations will be implemented after approval during the department affairs meeting, as shall all future revisions.