

Document Checklist for Doctoral Degree Examination Application

1. Please download and print documents bellow from Student Information System:
 - Doctoral Dissertation Examination Application Form
 - List for Doctoral Degree Examination Committee Members (provide by advisor)
 - Qualification Form by Doctoral Degree Examination Committee
 - Doctoral Dissertation Recommendation Form
 - Forms for Final Oral Defense (doctoral degree)
2. One Dissertation Draft (Format of dissertation draft should be the same as that of finalized dissertation)
3. “Thesis published on journal” or “Formal acceptance letter of journal”
4. Transcript
5. English Abstract
6. Certificate of Attending International Conference
7. Enclosed the certification documents from JCR (Journal of Citation Reports) to prove the journal is SSCI or SCI journal. 【Appendix 1】

The documents above are all required. Please submit all documents to department office to apply for calling Degree Examination Qualification Committee.

【Appendix 1】

**Paper submitted to international journal
and related to dissertation**

Thesis title: _____

Journal: _____

Publishing progress (Ex: Accepted, acceptance letter attached): _____

Note: This paper is chapter _____ of my dissertation.

Please refer to the dissertation.

Student Signature: _____

YYYY/MM/DD: _____